

**PATIENT REGISTRATION FORM**

**PATIENT INFORMATION:**

PLEASE PRINT CLEARLY

DATE: \_\_\_\_\_

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Marital Status: M D S W Occupation \_\_\_\_\_ Social Security # \_\_\_\_\_

Circle One: Employed, Student - Full-time/Part-time

Insurance: \_\_\_\_\_ Referred By: \_\_\_\_\_ Family Physician: \_\_\_\_\_

**RESPONSIBLE PARTY: (if other than patient)**

First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_ Marital Status \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ SS # \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Work Phone: \_\_\_\_\_

Contact in Case of Emergency: \_\_\_\_\_ Day Phone: \_\_\_\_\_

**INSURANCE INFORMATION:**

**Primary Insurance Company** \_\_\_\_\_

Group # \_\_\_\_\_ Policy # \_\_\_\_\_

Insured's Name \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: M F

Patient's Relationship to the Insured (circle one): Self/Spouse/Child/Other

**Secondary Insurance Company** \_\_\_\_\_

Group # \_\_\_\_\_ Policy # \_\_\_\_\_

Insured's Name \_\_\_\_\_ DOB: \_\_\_\_\_ Sex: M F

Patient's Relationship to the Insured (circle one): Self/Spouse/Child/Other

**RESPONSIBLE PARTY'S EMPLOYER INFORMATION:**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Company Telephone # \_\_\_\_\_ Extension # \_\_\_\_\_

**Insurance Authorization and Assignment**

I hereby authorize **Yasmeen Jalal, M.D., P.A.** to furnish information to insurance carriers concerning my illness and treatments and I hereby assign to the physician(s) all payments for medical services rendered to myself or any dependents. I understand that I am responsible for any amount not covered by insurance or as provided by HMO or PPO contracts.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

TX Driver's License #: \_\_\_\_\_

**OFFICE USE ONLY:**

Notes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Initials \_\_\_\_\_

***Dr. Yasmineen Jalal  
Town Center ENT***

Patient Name: \_\_\_\_\_ Patient DOB: \_\_\_\_\_

**List Current Medications**

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**List Drug Allergies**

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***X*** \_\_\_\_\_  
***Patient or Guardian signature***

\_\_\_\_\_ ***Date***

**TOWN CENTER ENT**  
3521 TOWN CENTER BLVD SOUTH, SUITE B SUGAR LAND, TX-77479  
YASMEEN JALAL, M.D.

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### **Designation and Direction for Release of Medical Information**

I \_\_\_\_\_ (Patients Name) hereby authorize my protected health information to be discussed / disclosed as necessary to the person named bellow as required for my medical treatment.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

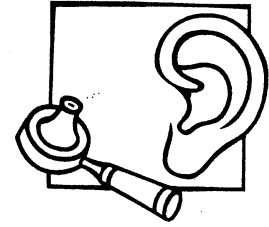
Personal Representative is: \_\_\_\_\_

Relationship to the patient: \_\_\_\_\_

In Addition

- It is permitted to leave message on my answering machine regarding my appointment.
- It is permitted to leave message on my answering machine regarding my lab results.
- It is permitted to leave message on my answering machine regarding my medical records.
- It is permitted to leave message with the person above regarding my appointment.
- It is permitted to leave message with the person above regarding my lab results.
- It is permitted to leave message with the person above regarding my medical records.
- It is not permitted to leave message regarding my medical records with anyone other than me.

**TOWN CENTER ENT**  
3521 TOWN CENTER BLVD SOUTH, SUITE B SUGAR LAND, TX-77479  
YASMEEN JALAL, M.D.



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## PRIVACY POLICY

In order to continue to provide you with the quality care you have become accustomed to in our office, as well as operate in an efficient manner, we will need to access your private health care information for the purposes of **treatment, payment, and operations** (such as quality assurance). In using this information this office will comply with all state and federal laws pertaining to your privacy rights, including the Privacy & Security protections provided to you by the Health Insurance Portability and Accountability Act (“HIPAA”).

Specifically, we will need to disclose your private information under the following circumstances:

- **Sharing information for the purpose of treatment:** We will share information with all members of your treatment team, both within this office and with other providers (personal and institutional) in order to provide you quality care and the educational/wellness programs specified in your insurance plan.
- **Sharing of information for the purpose of payment:** We will share all necessary information with your insurer(s), payor(s), government entities (such as Medicare, Medicaid, etc.), and their representatives (including, but not limited to) benefit determination and utilization review as well as representatives and billing companies.
- **Sharing information for purpose of operations:** We will share information necessary for ongoing operations of this office, including (but not limited to) credentialing process, peer review, accreditation, and compliance with all federal and state laws.

Your consent for use and disclosure of information as described may be revoked in writing at any time. Please notify the office/Privacy Officer if you ever decide to revoke your consent.

Your signature indicates your consent has been given freely. You understand that you may revoke this consent at any time if that revocation is in writing, but any disclosures given in reliance on this prior consent will be permissible.

Patient's Name  
(printed) \_\_\_\_\_

Patient's Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**Town Center ENT Clinic**  
**Dr. Yasmeen Jalal M.D P.A.**  
**New Patient Insurance Verification Form**  
**Tax ID#760533483**

Appt. Date: \_\_\_\_\_ Acct.# \_\_\_\_\_ Referring Physician: \_\_\_\_\_

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SS# \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone#(        ) \_\_\_\_\_ Alt#(        ) \_\_\_\_\_ Wk Ext \_\_\_\_ / Cel

Reason for visit: \_\_\_\_\_

Insurance Co. \_\_\_\_\_ Phone#(        ) \_\_\_\_\_

Claims Mailing Address: PO Box \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Insured's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Insured's SS# \_\_\_\_\_

Group# \_\_\_\_\_ ID# \_\_\_\_\_

Coverage Type: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Pre-Existing \_\_\_\_\_

Co-Pay: \_\_\_\_\_ Deductible: \_\_\_\_\_ Amount Met: \_\_\_\_\_ Co-Ins: \_\_\_\_\_

OOP: \_\_\_\_\_ Amount Met: \_\_\_\_\_ Lifetime Max.: \_\_\_\_\_

Hearing test covered: Y / N by: CP / DED In Office Procedure covered: Y / N by: CP / DED

\* If HMO PCP: \_\_\_\_\_ Phone #: \_\_\_\_\_ Ref Req.: Y / N

Contracted Labs: \_\_\_\_\_

Verified With: \_\_\_\_\_ Verified by: \_\_\_\_\_

Amount to collect: \_\_\_\_\_

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Work Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_

Sex \_\_\_\_\_

Marital Status: M D S W Occupation \_\_\_\_\_

Social Security # \_\_\_\_\_

Circle One: Employed, Student - Full-time/Part-time

Insurance: \_\_\_\_\_

Referred By: \_\_\_\_\_

Family Physician: \_\_\_\_\_

Have you been to see us before?  Yes  No

Has anyone in your family been treated by our physicians?  Yes  No

Who:  No  Yes  No

Relationship \_\_\_\_\_

Please state in your own words what your **EAR, NOSE** or your **THROAT** problem is:

Is your health generally (circle one): **Good** **Fair** **Poor**

List drug allergies: \_\_\_\_\_

List ALL medications, drops, sprays you are using: \_\_\_\_\_

For Children - Are immunizations current?  Yes  No

Are you pregnant now?  Yes  No

List ALL serious illnesses: \_\_\_\_\_

Circle problems you have had in the **PAST**: \_\_\_\_\_

- 1. Ear Diseases or Infections
- 2. Hearing Loss
- 3. Ringing/Noises in the Ears
- 4. Vertigo/Dizziness
- 5. Loss of Balance
- 6. Nasal Problems/Blockage
- 7. Sinus Problems
- 8. Allergy/Hay Fever
- 9. Allergy Shots Taken
- 10. Throat or Neck Problems
- 11. Swallowing Problems
- 12. Eye Problems
- 13. Heart/Circulation Problems
- 14. High Blood Pressure
- 15. AIDS
- 16. Lung Problems or Asthma
- 17. Shortness of Breath
- 18. Stomach/Intestinal Problems
- 19. Kidneys/Bladder/Reproductive
- 20. Muscles/Joints/Bone Problems
- 21. Neurologic or Mental Problems
- 22. Skin Problems
- 23. Blood Problems/Easy Bleeding
- 24. Tumors or Cancer
- 25. Other (List Please)

Who in your immediate family has had: Heart Disease \_\_\_\_\_ TB \_\_\_\_\_ Asthma \_\_\_\_\_ Cancer \_\_\_\_\_ Hearing Loss \_\_\_\_\_

Hx. & P.E. \_\_\_\_\_



EARS:



NOSE:



ORAL:

THROAT:

NECK:

NEUROL:

AUDIO:

IMPRESSION:



X-RAY:

RX:

RETURN: \_\_\_\_\_

PTERYGOIDS \_\_\_\_\_

N.P./ADENOIDS \_\_\_\_\_

TMJ \_\_\_\_\_

PHARYNX \_\_\_\_\_

TONSILS \_\_\_\_\_

LARYNX \_\_\_\_\_

PALATE \_\_\_\_\_

TEETH \_\_\_\_\_

TURBINATES \_\_\_\_\_

SEPTUM \_\_\_\_\_

EXUDATE \_\_\_\_\_

FORKS 256 R \_\_\_\_\_ L \_\_\_\_\_

512 R \_\_\_\_\_ L \_\_\_\_\_

2048 R \_\_\_\_\_ L \_\_\_\_\_

(L) \_\_\_\_\_

(L) \_\_\_\_\_

CANALS (R) \_\_\_\_\_

T.M. (R) \_\_\_\_\_

EXT. MEATUS \_\_\_\_\_